

Rentec EasyPay Tenant Agreement and Setup

I hereby authorize Rentec Direct to present recurring ACH debits to the account identified below and forward them to my property manager. Transactions will show up on your account as **Rentec EasyPay**. Any transaction rejected for non-sufficient funds or chargeback may be assessed a fee. This authorization will remain in effect until Rentec Direct is notified to stop future transactions by one of the following methods:

1. Login to your tenant portal at <https://secure.rentecdirect.com/tenants/> and select the EasyPay tab and disable the service.
2. Notify your landlord or property manager and ask them to disable the service on your behalf.
3. Send a letter via the United States Postal Service including your full name, your landlord's name, and your bank account's routing and account numbers (or include a voided check) with instructions included to disable EasyPay for your account. Send the notice to:
Rentec Direct, 301 NE 6th St, Grants Pass, OR 97526

Initial Your Choice

I wish my payments to be automatically processed:

_____ ☐ Monthly on the _____ day of the month in the amount of \$ _____.

☐ Weekly on the _____ day of the week in the amount of \$ _____.

--- OR ---

_____ I, or my property manager with my instruction, will login to my tenant portal and manually make payments or set my recurring schedule online.

Enter your account information **AND** attach a voided check on page 2.

Property Manager ID _____ *(obtain this number from your property mgr)*

My Rental Address _____

My Bank Routing Number _____ *(always 9 digits)*

My Bank Account Number _____

Account Owner Signature

Date

Print Name

Phone

Both items below must be provided to process your application. If sending by fax, it is recommended you photocopy this page with the voided check and ID first.

Attach a copy of a voided check or bank letter on bank letterhead
with your account information here or on a separate page.

Attach a copy of your government issued ID here or on a separate page.

Return Directions

Return both pages via fax to 815-550-1974

Or retain a copy for yourself and mail to:

Rentec Direct
301 NE 6th St
Grants Pass, OR 97526