

# Welcome to Your Tenant Portal

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Your Tenant Portal gives you easy options to:

- Pay Rent Online
- Submit Maintenance Requests
- Review Your Lease Agreement
- View Property/Lease Notifications
- View Your Payment History
- Update Your Contact Information

## How to Access Your Tenant Portal

You will receive an email from [notices@rentecdirect.com](mailto:notices@rentecdirect.com) which will give you instructions for logging into your Tenant Portal.

You can also access your tenant portal with your login credentials by visiting [www.rentecdirect.com/tenants](http://www.rentecdirect.com/tenants).

## How to Pay Rent Online

You can easily pay rent online through the Payments tab in your Tenant Portal. To get setup follow these simple steps:

1. Log into your Tenant Portal
2. Click the Payments tab
3. Click the "Enter Account Information"
4. You will be prompted to enter your bank routing number and account number.

Once your bank information is saved, you can make a one-time payment or schedule recurring monthly rent payments. You also have the option to pay by credit card.\*

\*Note there is a small transaction fee for all online payments. Please ask us for more information.

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If you have any questions about accessing your Tenant Portal, using the helpful features, or setting up Online Rent Payments, please contact your property manager.